



# Mr. Vuong CLASSROOM MATRIX

3 B's	BE RESPECTFUL	BE RESPONSIBLE	BE SAFE
<b>ARRIVAL &amp; DISMISSAL</b>	<ul style="list-style-type: none"> <li>❖ Calmly enter room</li> <li>❖ Honor personal space of others</li> <li>❖ Sit at assigned seat</li> <li>❖ Wait for teacher to dismiss class</li> <li>❖ Reposition stools under the tables</li> </ul>	<ul style="list-style-type: none"> <li>❖ Be ready to work when bell rings</li> <li>❖ Have all necessary supplies</li> <li>❖ Device is charged</li> <li>❖ Place electronics on silent</li> <li>❖ Clear and clean workstations</li> </ul>	<ul style="list-style-type: none"> <li>❖ Walk in an orderly fashion</li> <li>❖ Place backpacks under tables/ clear walkways</li> <li>❖ Wash/ sanitize hands</li> <li>❖ Enter through "entrance", Exit through "exit"</li> </ul>
<b>COMPUTER TECHNOLOGY USE</b>	<ul style="list-style-type: none"> <li>❖ Only use websites allowed by instructor</li> <li>❖ Devices should be on silent</li> <li>❖ Use headphones (if needed)</li> <li>❖ Use academic language</li> <li>❖ Stay focused on classwork assigned</li> </ul>	<ul style="list-style-type: none"> <li>❖ Stay on task and only use websites allowed by the instructor</li> <li>❖ Social Media/Gaming Apps OFF</li> <li>❖ Check Google Classroom for announcements and assignments</li> </ul>	<ul style="list-style-type: none"> <li>❖ Keep personal information private (online codes/passwords)</li> <li>❖ Click on trustworthy links/sites</li> <li>❖ Think twice before posting</li> <li>❖ Notify teacher of any unauthorized use</li> </ul>
<b>WHOLE CLASS / GROUP COLLABORATION</b>	<ul style="list-style-type: none"> <li>❖ Listen while others are talking</li> <li>❖ Raise your hand to speak and wait for assistance / acknowledgment</li> <li>❖ Respect differing opinions</li> <li>❖ Use academic language</li> <li>❖ Stay on topic</li> </ul>	<ul style="list-style-type: none"> <li>❖ Be an active listener and learner</li> <li>❖ Participate / ask questions</li> <li>❖ Avoid distractions</li> <li>❖ Use materials appropriately</li> <li>❖ Have work done by your next scheduled class period</li> </ul>	<ul style="list-style-type: none"> <li>❖ Stay in assigned seats/ designated areas</li> <li>❖ See something (unsafe, unkind, suspicious), say something</li> <li>❖ Follow directions</li> <li>❖ Keep pathways free from obstacles</li> </ul>
<b>INDEPENDENT WORK/ ASSESSMENTS</b>	<ul style="list-style-type: none"> <li>❖ Low/quiet voice</li> <li>❖ Stay in assigned seat</li> <li>❖ Follow teacher instructions</li> <li>❖ Maintain academic integrity</li> <li>❖ Personal devices and items secured during testing</li> </ul>	<ul style="list-style-type: none"> <li>❖ Study before/be prepared</li> <li>❖ Budget your time</li> <li>❖ Read directions thoroughly</li> <li>❖ Stay focused on the task</li> <li>❖ Ask teacher if you need clarification</li> <li>❖ Turn in by due date &amp; time</li> </ul>	<ul style="list-style-type: none"> <li>❖ Use your own words and thoughts on assignments (do not plagiarize)</li> <li>❖ Double check that you turned in the work &amp; attached files (if needed)</li> <li>❖ Device is charged</li> <li>❖ No audio or visual recording</li> </ul>
<b>ASSIGNMENT COMPLETION</b>	<ul style="list-style-type: none"> <li>❖ Use academic language</li> <li>❖ Turn in your best work, not the minimum</li> <li>❖ Copying or allowing classmates to copy work is prohibited</li> </ul>	<ul style="list-style-type: none"> <li>❖ Read directions thoroughly</li> <li>❖ Ask 3 classmates before me if you have questions</li> <li>❖ Ask teacher if you need additional help</li> <li>❖ Turn in by due date &amp; time</li> </ul>	<ul style="list-style-type: none"> <li>❖ Use your own words and thoughts on assignments</li> <li>❖ Double check that you turned in the work &amp; attached files (if needed)</li> <li>❖ Talk to the instructor if you need help</li> </ul>

